



PLACER PUBLIC EMPLOYEES ORGANIZATION

SUPPORTING THE PUBLIC EMPLOYEES OF PLACER COUNTY SINCE 1950

Request for PPEO Funds: Employee Engagement Events

*Requests shall be presented in-person to the Board at a regularly scheduled meeting.
Please visit www.ppeo.org for meeting dates and locations.*

Request Date: _____

REQUESTOR INFO

Name: _____

Title: _____

Department and Division: _____

Address/Telephone number of requestor (for reimbursement):

EVENT INFO

Event Date: _____

Event Type: _____

Amount Requested: _____

Number of dues-paying members participating in the event: _____

Amount the division/department management contributing to the event: _____

What will the funds be used for?

All approved requests will be paid to the requestor via business check, mailed to the listed address, upon return of event receipts. Expenses must be used for a single event. Only expenses verified through receipts will be reimbursed and only to the maximum approved amount. Receipts may be presented at a board meeting or emailed to our Treasurer at treasurer@ppeo.org.

We request donations be attributed to PPEO during the event; photos should be shared at:
<https://www.facebook.com/placerpublicemployees/>

Please direct all questions to the PPEO Board at placerpeo@gmail.com.